

J&S Audio Visual, Inc. Office at CenturyLink Center Omaha Order Form
455 North 10th Street * Omaha, NE 68102 * Phone: (402) 599-6494 * Fax: (402) 599-6493 * E-Mail tonym@jsav.com * www.jsav.com
Advance Order Deadline Is Two Weeks (14 Days) Before Show Date!

Equipment	Quantity	Advance Rate	Floor Rate	Total
Overhead Projectors				
Standard Overhead Projector		\$50.00	\$55.00	
35mm Slide Projectors				
35mm Slide Projector Kit		\$50.00	\$55.00	
35mm Wireless Remote		\$30.00	\$35.00	
Audio Players and Recorders				
Stereo Cassette Player/Recorder		\$35.00	\$40.00	
CD Player		\$40.00	\$45.00	
Audio Mini-Disc Player/Recorder		\$50.00	\$55.00	
Digital Audio Player/Recorder		\$125.00	\$140.00	
Microphones and Accessories				
UHF Wireless Kit (HH or Lavalier)		\$90.00	\$100.00	
SM58 Professional Microphone		\$35.00	\$40.00	
Wireless Headset Microphone		\$140.00	\$155.00	
Audio Mixers				
4-Channel Audio Mixer		\$30.00	\$35.00	
8-Channel Audio Mixer		\$40.00	\$45.00	
10-Channel Audio Mixer		\$100.00	\$110.00	
Speakers				
Self-Amplified Speaker w/ Stand		\$50.00	\$55.00	
<i>Larger Sound Systems Available Upon Request</i>				
Audio Accessories				
Polycom Sound Station		\$50.00	\$55.00	
Direct Box		\$20.00	\$25.00	
Stereo 1/3 Octave Equalizer		\$50.00	\$55.00	
Gentner Telephone Interface		\$100.00	\$110.00	
Screens				
70" x 70" Tripod Screen		\$40.00	\$45.00	
84" x 84" Tripod Screen		\$40.00	\$45.00	
96" x 96" Tripod Screen		\$40.00	\$45.00	
7 1/2 x 10 Cinefold Front Fabric		\$65.00	\$70.00	
7 1/2 x 10 Cinefold Rear Fabric		\$75.00	\$85.00	
7 1/2 x 10 Fitted Dress Kit		\$50.00	\$55.00	
Labor				
J&S Rigging (per hour)		\$55.00	\$82.50	
Audio Visual Technician(per hour)		\$45.00	\$67.50	
Audio Visual Engineer(per hour)		\$55.00	\$82.50	
Carts and Stands				
34"/42"/54" Cart w/ Skirt (Circle One)		\$15.00	\$20.00	
Safelock Stand w/ Skirt		\$15.00	\$20.00	

Equipment	Quantity	Advance Rate	Floor Rate	Total
Video Players and Recorders				
DVCAM Player/Recorder		\$300.00	\$330.00	
DVD Player		\$40.00	\$45.00	
BetacamSP Player/Recorder		\$200.00	\$220.00	
Video/Data Display				
21" SXGA Data Monitor		\$150.00	\$165.00	
37" LCD Monitor and Stand		\$225.00	\$250.00	
42" LCD TV and Stand		\$425.00	\$465.00	
42" Plasma Monitor and Stand		\$425.00	\$470.00	
50" Plasma Monitor and Stand		\$525.00	\$580.00	
55" LED/LCD TV and Stand		\$625.00	\$685.00	
70" LED/LCD TV and Stand		\$825.00	\$905.00	
Video Cameras				
Production Video Camera		\$300.00	\$330.00	
Production Video Camera Tripod		\$50.00	\$55.00	
Elmo Document Camera		\$150.00	\$165.00	
Video and Data Distribution				
VGA/Video Seamless Switcher		\$300.00	\$330.00	
RGBHV Distribution Amp		\$25.00	\$30.00	
Composite Video Distribution Amp		\$25.00	\$30.00	
Sony DSC1024HD Scan Converter		\$150.00	\$165.00	
Presentation Accessories				
Display Easel		\$10.00	\$15.00	
Flipchart Easel w/ Pad & Markers		\$25.00	\$30.00	
Flipchart Easel		\$15.00	\$20.00	
Laser Pointer		\$10.00	\$15.00	
3 x 4 Whiteboard w/ Markers		\$30.00	\$35.00	
XGA LCD Projector (3000 Lumens)		\$350.00	\$385.00	
XGA LCD Projector (4500 Lumens)		\$500.00	\$550.00	
Lighting Package -				
		CALL	CALL	

**Your J&S Representative at CenturyLink Center
Omaha is: Tony Maeser**

CALCULATING YOUR ORDER	
Instructions:	
1. Multiply Quantity of Items by Applicable Daily Rental	\$ _____
2. Multiply Total of Line 1 by # of Show Days	\$ _____
3. Delivery, 30 Minute Setup, and Pickup N/C	
4. Calculate Tax 7.00% Nebraska Sales Tax	\$ _____
5. Additional Labor (Please Call Us)	\$ _____

TOTAL \$

Payment Information

____ Company Check (Payable to MECA) **{U.S. Funds Only}**
 ____ Visa ____ MasterCard ____ American Express ____ Discover
NO PERSONAL CHECKS ACCEPTED

CREDIT CARD INFORMATION:
 Company/Cardholder's Name _____

Cardholder's Billing Address _____
 City _____ State _____ Zip _____ Phone # _____

Are You The Cardholder () Yes () No Is This a Corporate Card () Yes () No

This Card will be used to pay for charges by the following authorized users:
 Please print.

(1) _____ (2) _____

Credit Card # _____ Exp. _____
 3 Digit Security Code: _____

Signature _____ Date _____

**This order form reflects only a portion of inventory items available.
 Please call for additional needs.**

Exhibitor Information

ALL INFORMATION IS REQUIRED

Event Name _____

Company Name _____ Booth # _____

Address _____

City _____ State _____ Zip _____

Phone # _____ Fax # _____

E-Mail _____

On Site Contact _____

If Delivery Date Differs from Actual Show Dates Please Indicate Here

Delivery Date _____ Time _____

By signing below, I acknowledge that I have read, understand and agree to the Audio Visual Rules and Regulations.

Signature _____ Date _____



Exhibitor Audio Visual Rules and Regulations

Rate Policy

1. ADVANCE RATES require that Order Forms AND full payment MUST be postmarked or received a minimum of fourteen (14) calendar days PRIOR TO the first day of the show. FLOOR RATES will apply after the deadline.
2. All order forms must be complete for equipment to be scheduled. Incomplete order forms may result in delayed processing and a possible delay of equipment installation.
3. All equipment rental prices are per show day. Equipment may be delivered up to one (1) day prior to show opening without incurring additional charges.
4. Delivery includes 30-minute set-up and pick-up. Any additional labor required will be charged at the following rates subject to a one-hour minimum charge:

Straight Time	Monday-Sunday	6am-1am	\$45 per hour
Overtime	Monday-Sunday	1am-6am	\$67.50 per hour
	Federal Holidays		\$67.50 per hour

Cancellation Policy

1. Notification of cancellation of services must be remitted IN WRITING a minimum of 14 CALENDAR DAYS PRIOR to the first scheduled show date to receive a refund.
2. No refunds will be given for equipment ordered and installed but not used.
3. Claims for misdelivery or non-delivery of equipment will not be considered for refund unless reported to the Service Desk PRIOR to the close of the event.

Payment Policy

1. 100% payment (in U.S. currency ONLY) must accompany each order. Advance payment may be made using cash, company check, money order or credit card. No personal checks will be accepted. Absolutely no checks will be accepted after the 14-day deadline. All service orders received after the 14-day deadline date must be paid using cash, credit card, certified check or money order. Credit Cards accepted: Visa, MasterCard, AMEX and Discover.
2. Payment for additional labor required beyond standard set-up and pick-up, or for equipment requested upon arrival, must be made in advance. No equipment or labor will be provided without prior payment.
3. If you are exempt from the payment of sales tax, an exemption certificate for the State of Nebraska must be forwarded to MECA.

General Policies

1. J&S Audio Visual is the CenturyLink Center Omaha's in-house provider of audio-visual and rigging services within CenturyLink Center Omaha. Whenever these services are required, J&S will be available and able to provide all needed labor and state-of-the-art equipment.
2. Advance orders will receive priority service.
3. J&S employees are the only persons permitted to connect audio visual equipment. Any Exhibitor accessing floor boxes, electrical panels, or other equipment belonging to CenturyLink Center Omaha or J&S will be subject to removal from the building. Any damages caused by the Exhibitor will be charged accordingly.
4. All materials and equipment furnished shall remain the property of MECA or J&S and shall be removed ONLY by CenturyLink Center Omaha or J&S personnel at the close of the show.
5. Any J&S equipment removed from the premises or damaged will be charged accordingly.
6. Unless otherwise directed, CenturyLink Center Omaha or J&S personnel are authorized to cut floor coverings to permit the installation of equipment.
7. All equipment shall be used by the Exhibitor in the manner intended. Equipment may be removed if MECA or J&S has reason to believe that the equipment is being used inappropriately.
8. The liability of J&S, MECA and the City of Omaha shall be exclusively limited to the refund of charges in the event of misdelivery or non-delivery of equipment. The users of such equipment hereby waive any and all incidental, actual, or consequential damages related to the misdelivery or non-delivery of such equipment.